



Office of the Chief Commissioner of Income Tax (CCA),  
Andhra Pradesh, Hyderabad.

F. No. CCAP/4(16)/Steno/Estt/2011-12

Date: 31/03/2012

Sub: Establishment - Income Tax Department, Andhra Pradesh, Hyderabad  
- Annual General Transfers, 2012 - **Inter-Station** Transfers and  
Postings of **Stenographers** - Orders - issue of - Regarding.

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**ORDER NO. 79:**

I. The transfers and postings of the following **Stenographers** are hereby ordered:

Sl. No	Employee Code	Name of the Stenographer S/Shri/Smt.	Transferred From	Transferred To
1	143062	MALLIKARJUN MUTTEVI	O/O CIT, GUNTUR	O/O CCIT, HYDERABAD-I
2	163025	RAMESH NARINA	O/O CCIT, HYDERABAD-I	O/O CIT, RAJAHMUNDRY
3	147627	UMA MAHESWARA RAO M	O/O DIT (EXEMPTIONS) HYDERABAD	O/O CCIT, VISAKHAPATNAM
4	150215	RAVI KUMAR KONA	O/O ADDL.CIT, RANGE-2, HYDERABAD	O/O CIT, VIJAYAWADA
5	Not allotted	S. NAYAB RASOOL	O/O ADDL.CIT, KURNOOL	O/O CIT, TIRUPATI
6	Not allotted	S. BABU RAO	O/O ADDL.CIT, NELLORE	O/O CCIT, HYDERABAD-I
7	145874	MOHANA REDDY M ANAPANA	O/O CIT, RAJAHMUNDRY	O/O CCIT, VISAKHAPATNAM
8	130136	SIVA KUMAR DESARAJU	O/O ADDL.CIT, RANGE-2, TIRUPATI	O/O ADDL.CIT, NELLORE
9	148065	SHAIK ASMA	O/O DDIT(INV), VIJAYAWADA	O/O CCIT, HYDERABAD-I

- II. (i) **This order will come into effect from 16.04.2012.**
- (ii) All the Head of offices are required to relieve the officials under orders of transfer positively by **23.04.2012.**
- (iii) In case any official is being proposed to be retained beyond **23.04.2012,** the Head of office shall take prior written approval from the CCIT(CCA), Hyderabad and for this purpose, the proposal should be sent well in advance. No official shall be retained beyond **23.04.2012** without prior approval.

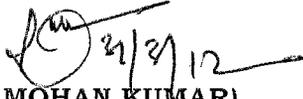
- (iv) The officials under orders of transfer shall not be granted Earned Leave by the Competent Authority under whom they are presently working. Leave applications, if any, may be forwarded to the new place of posting for necessary action.
- (v) The Heads of Office are directed to send separate reports on relieving of as well as joining of officials from/to their offices latest by **26.04.2012** for updating the data in records.
- (vi) Requests for transfers to different stations/offices made in the EPTRPs circulated and that in the representations received as on date have been considered and stand disposed off with this order.
- (vii) **Orders allotting the officials to various offices in the respective stations will be issued by this office in due course.**

III. Hindi version follows.

Sd/-  
**(PREMA MALINI VASAN)**  
Chief Commissioner of Income Tax (CCA)  
Hyderabad.

To:

1. The official concerned through the Head of Office.
2. The CCsIT-II/III/DGIT(Inv), Hyderabad/CCIT, Visakhapatnam.
3. All the CsIT/DsIT in Andhra Pradesh Region.
4. The Asst. Director (O.L), Hyderabad for preparation of Hindi version.
5. The ZAO, CBDT, Hyderabad.
6. The General Secretary, IT GOA/ITEF Group 'C', Hyderabad.
7. The General Secretary, IT SC& ST Employees Welfare and Cultural Association, Hyderabad
8. The President, I.T. Employees Cooperative Thrift and Credit Society Ltd., C.R. Building, M.G. Road, P.B.No.399, Vijayawada-520002.
9. All sections of CCIT's office, Hyderabad.
10. The Stock File/the personal file/Database file.

  
**(R. MOHAN KUMAR)**  
Deputy Commissioner of Income Tax,  
(H.Qrs) (Admn.), Hyderabad.